



# Minutes

## Bicycle & Trails Advisory Committee

REGULAR MEETING

MAY 25, 2006

**CALL TO ORDER:** Vice Chairman Clark called the meeting to order at 6:20pm

**PRESENT:** Cheu, Rome, McCann and Clark  
Parks and Recreation Commissioner Katharine Hardt-Mason

**ABSENT:** Hauge

**STAFF:** Public Works Senior Engineer Julie Behzad  
Public Works Deputy Director Karl Bjarke

**DECLARATION - POSTING OF AGENDA:** Ms. Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

**PUBLIC COMMENTS:** Ms. Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

**MINUTES:** The minutes for the April 27, 2006 meeting were unanimously approved.

### **ORAL REPORTS:**

#### **\* Llagas Creek Trail/Wildlife Trail**

Ms. Behzad reviewed the status of the W. Little Llagas Creek Wildlife Trail project. She noted that the Trail segment between Edmundson and Edes Court is out to bid. The City is planning to utilize the grant to complete as many segments as possible. The next phase is between Watsonville and La Crosse.

#### **\* Trails Master Plan Grant Status**

Ms. Behzad reported that Public Works reviewed the process of putting a committee together to assist with the Master Plan. Attention was focused on the need to invite the public to participate in the process. Public Works is requesting that City Council on June 7, 2006 authorize the Parks & Recreation Commission to appoint steering committee members for the Trails Master Plans. It was

also stated that the names of Alan Clark and Kathrine Hardt-Mason are included in the staff report for PRC recommendation since they have already volunteered.

**2. Countywide Bicycle/Pedestrian Advisory Committee Update (BPAC)**

Member Hauge was not present.

**3. Parks and Recreation Representative**

Ms. Hardt Mason was not present for this item.

**BUSINESS**

**1. Bicycle Friendly Community Application**

Member Hauge was not present.

**2. Bike Parking at Various Community Events**

Member Clark noted that he attended the coordination meeting for the Mushroom Mardi Gras. He also mentioned that he was able to borrow the same racks for the event as had been used in the past. He added that the organizers were trying to move the bike parking to the Community & Cultural Center, but he was able to get approval to be in the same location as last year, on East First Street. The schedule was reviewed to assure coverage for all the shifts. Member McCann noted that he works with a student who needs some civic work who can help with a shift. All the shifts were covered. Member McCann made a motion to provide parking at the Mushroom Mardi Gras; the motion was passed.

**3. Fundraising / Licensing**

Ms. Behzad reminded the members that this issue was discussed last month and it was continued to this month to get input from Member Cheu since he was issuing licenses at his shops. It was suggested that BTAC can assist the Police Department with issuing bicycle licenses and receive half of the revenue. There are several questions raised such as whether the Police Department will pursue recovery of licensed bicycles if they are lost or stolen, and who will maintain the database of licenses? Ms. Behzad will check with the Police Department and report back to the committee. Member Cheu will try to get a bike to be raffled in the next event as fundraising for BTAC.

**4. New BPAC Representative**

Member Clark opened the discussion to all the members. Member Rome was asked if she can attend BPAC meetings and she agreed. Member Clark made a motion to appoint Ms. Rome as the Morgan Hill BTAC representative to VTA. The motion was passed by all the members. Ms. Behzad said that she would take care of the letter, which will be mailed to VTA announcing the appointment.

## **5. Bike to Work Week**

Member McCann reported that the event went well. He also mentioned that the Bicycle Coalition did an excellent job this year handling the organization and insurance issues. Member McCann also attended the City Council meeting to accept the proclamation on behalf of BTAC. Having an auxiliary station was discussed, including a possible location of Central & Butterfield. It was mentioned that Gavilan Station asked only for five bags and that the Santa Clara County had more riders than any other county. Norma Rome mentioned that she offered to go to Hale, but hardly anybody was there to take the bags. It was also mentioned that Specialized Bike University also rides on Thursday. Members will still evaluate and discuss the location for next year.

## **6. Approve Proposed BTAC 2006-2007 Work Plan**

Ms. Behzad presented the proposed work plan for FY 2006-2007. All members agreed with all the items. Ms. Mason added that PRC also added to their work plan an opportunity to see the major subdivision residential and commercial projects. BTAC members also agreed that they would like to get a chance to review the plans for major residential and commercial projects to ensure that they are in compliance with the Bicycle Master Plan. This item was added to the proposed work plan. Member Clark moved to approve the 06/07 work plan with the modification. All the members voted and the motion passed.

## **ANNOUNCEMENTS**

- Karl Bjarke, Deputy Director Public Works asked if BTAC would submit a letter to support the Third Street Promenade grant application. The proposed plan is to include SHARROW LANES on Third Street, which will be shared by vehicles and bicycles. BTAC members agreed and supported the idea of submitting the letter on behalf of BTAC. BTAC members asked to add this item to the agenda for next month for their approval.
- Mr. Bjarke also went over the schedule for the PL566 project within the City of Morgan Hill. He also covered the schedules for the next two phases of the projects, which are the segments between Edmundson & Edes Court and the section between Watsonville and La Crosse.

## **REQUESTS FOR FUTURE ITEMS**

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Invite Bikeways Master Plan Consultant to future BTAC meeting
- Bicycle Licensing
- Bike Rodeo Payment

**ADJOURNMENT:** Meeting was adjourned at 8:20 pm. The next meeting will be held on June 22, 2006 at 6:15 pm.